



GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE SOGAM



(NAAC Accredited B+ Grade)

Email: gdcsoham.lolab@jk.gov.in

Ph/Fax: 01955-233211

Website: www.gdcsoham.edu.in

Mobile: 9419029971

NO: GDCS/2024-25/102

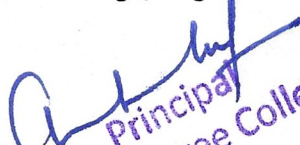
Dated: 23-10-2024

EXPRESSION OF INTEREST (EOI) WITH THE COLLEGE FOR SUPPLY OF BOOKS/ REFERENCES/ JOURNALS FOR THE FINANCIAL YEAR 2024-25

The Firm which applies for Expression of Interest (EOI) should fulfill the following conditions for eligibility:

- a. The EOI fee has been fixed as Rs.100/- to be deposited in J&K UT Government Treasury under Head 0202-Other Receipt, Higher Education, which must clearly indicate name of the firm (depositor), EOI No. And Date and on whose behalf (Principal, Government Degree College, Sogam) money is paid and append copy.
- b. The firm need to submit an application accompanied with CDR of Rs. 10000/- (Rupees Ten Thousand Only) pledged in favour of Principal, Government Degree College, Sogam District Kupwara UT of J&K. The CDR of successful supplier will be kept as security money/ performance security and no interest shall be payable by the college for this deposit.
- c. Original Turnover Certificate from Chartered Accountant supported with copy of balance sheet for the last three years.
- d. Copy of PAN Card.
- e. Copy of latest ITR duly authenticated by the Chartered Accountant with his rubber stamp and ink signed signatures.
- f. The firm should be registered member of Association of Indian Publishers and Book Suppliers (AIPBS) & Federation of Publishers & Booksellers Association of India (FPBAI) or any other State/UT/ National Association(s) of book suppliers.
- g. Firm should possess valid Shops and Establishment registration certificate issued from Competent Authority.
- h. Valid Affidavit and undertaking should be submitted by the firm for not having been blacklisted by any institution during last three years.
- i. All the pages of the EOI documents are to be stamped and signed by the concerned firm and to be submitted along with the application form.

Absence of any of the above mentioned documents will render the supplier ineligible for empanelment. Above mentioned documents is to be submitted in sealed cover with the office of the **Principal, Government Degree College, Sogam.**


Principal
Govt Degree College
Sogam



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GENERAL TERMS AND CONDITIONS

1. The Participating firm (Book Supplier/ Distributors/ Publisher/ Vendor etc) is expected to examine and abide by all the instructions/ terms and conditions as specified in the document. Failure to furnish all the information required by the firm may result in its rejection of their candidature for empanelment.
2. The application complete in all respects should reach the office of the undersigned within the stipulated time as mentioned in the notice published in a newspaper.
3. The period of empanelment will be the current financial year **2024-25**.
4. All the books shall carry a discount as per the agreed terms. Discount percentage shall be indicated both in figures as well as words.
5. Firm(s) should be bound to supply all the books in all the subjects and languages offered by the college.
6. The qualified firm(s) will be decided by the college library committee under the direction of Principal.
7. No Supplier/ Distributors/ Publisher/ Vendor shall have the sole right to supply books/ publication. Notwithstanding the discount rates so decided, the Principal shall have the right to procure books/ publications directly from other suppliers/ distributors/ publishers on T&C's decided by the Principal and Library Committee.
8. The college Principal's decision in all matters of procurement of books shall be final and binding on all concerned.
9. The prices should be charged in accordance with publishers imprinted/ distributor's catalogue. The books of which prices are defaced, erased, mutilated with posting of labels will not be entertained. Books supplied are free from piracy, in accordance with the provisions of copyright act. If a book is defective one, it will be returned at Supplier's cost.
10. If firm qualified and fails to supply the books within stipulated time, the firm shall cease the opportunity to supply books.
11. The Principal of the college reserves the right not to empanel any supplier/ distributor/ publisher/ vendor etc without assigning any reason thereof.



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12. Only Good Office Committee conversion rates should be followed for foreign books/ journals. The supplier shall not supply any foreign book for which an Indian/ Asian edition is available.
13. If at any stage it is found that firm has provided wrong information to the college the empanelment will be terminated and subsequently disqualified.
14. The qualified firm(s) must acknowledge the receipt of an order within 07 days.
15. Suppliers are bound to supply Indian publication within 20 days and foreign publication within 30 days from the issuance of supply order.
16. The cost of packaging/ flight charges/ loading unloading/ etc at the ends are inclusive and shall be borne by the supplier.
17. In case of unsupplied titles, a certificate of Non-availability of that book/ title from publisher must be produced to the college within 07 days otherwise invoke penalty.
18. That wherever available, paperback or low price books shall be provided instead of hardbound.
19. That only latest editions of the books should be supplied to the college and in no case remaindered titles or outdated editions.
20. The bills in triplicate should be submitted in the name of Principal, Govt. Degree College, Sogam.
21. All payments will be made in INR and the payment will be released after supply and acceptance of books by the college.
22. All orders shall be F.O.R. college premises.
23. The books should be consigned to Principal, Government Degree College, Sogam – Lolab, District Kupwara PIN: 193223, UT of J&K by registered Parcel, speed post Parcel, Courier/ Representative and not by air or train.
24. The latest updated publisher Catalogues, specimen copies should be furnished to the college for selection of books by HOD concerned.
25. In case of foreign edition, a certificate would be required stating "Indian reprint/ edition is not published" likewise for hardbound "low price editions/ paperback edition for book is/are not published"
26. No interest would be payable on amount paid by the subscription agent to the publisher of a journal on account of delay in payment by the college.



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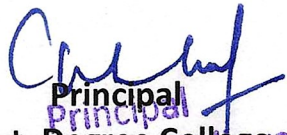
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27. The certificate on the body of all invoices should be provided "Certified that prices are according to the contract entered between the Supplier and College".
28. Supply order shall be furnished as per the availability of fund position in the college.
29. Price fall clause if any item is offered by the supplier on lower rates to some other organization, he shall forthwith notify such reduction to the Principal, GDC Sogam.
30. The price proof for all books, except for those with printed price must be enclosed with bill. Only genuine updated publisher catalogues are accepted or original publisher invoice duly signed and stamped.
31. Any failure of omission and commission to carry out the provisions of the contract by the supplier shall not give rise to any claim by either of the party to contract, if such failure of omission or commission arises from an act of Nature or anything which could be attributed to Force majeure conditions.
32. In case of dispute the same shall be resolved initially by the mutual parties within a period of 60 days, failing with appropriate court of the district will have the jurisdiction upon the matter.
33. The college reserves the right to relax any condition or add some condition without assigning any reason thereof.


Principal
Govt. Degree College
Sogam

GOVERNMENT DEGREE COLLEGE SOGAM PROFORMA FOR SUPPLY OF BOOKS

1. Name (Block Letters):
2. Name of the Firm:
3. PAN Number (Attach a copy):
4. Registration no. of FPBAI or equivalent (Attach a copy):
5. GSTN Number/TAN (Attach a copy):
6. Annual turnover of the firm for the last 03 consecutive years with documentary evidence:
7. Address:
8. Phone Number:
9. Alternate Phone Number:
10. Residence Phone Number:
11. Email:
12. Details of Collaboration / Distributorship Agency of outstation & Foreign Publishers:
13. Current membership No.DSBPA/FIPBA/National/ State level Associations) (mention membership numbers with documentary proof):
14. Important Subject areas:
15. Languages you are dealing with:
16. Maximum discount offered:

Declarations

I/We _____ (names of partners/proprietors or share-holders) do hereby declare that:

- * The entries made in this application form are true to the best of our knowledge.
- * That I/we, am/are not blacklisted by any Institution/Organization throughout India and abroad
- * Any change in the above information shall be intimated immediately.
- * I/We have carefully read the terms and conditions for registration and supply of books to the College and agree to supply books on the term and conditions prescribed by the College.

Dated:

Place:

Authorised Signatory with Stamp of the Firm